



MACLEOD COLLEGE

A STATE P-12 SCHOOL

Child Safe Code of Conduct - Homestay

All staff, volunteers and community members of Macleod College are required to observe Child Safe principles and expectations for appropriate behaviour towards and in the company of children. They are responsible for supporting the safety, participation, wellbeing and empowerment of children by:

- Upholding the Macleod College Child Safe Policy at all times
- Taking all reasonable steps to protect children from abuse
- Treating everyone with respect
- Listening and responding to the views and concerns of children, particularly if they are telling you that they or another child has been abused and/or worried about their safety or the safety of another
- Promoting the cultural safety, participation and empowerment of Aboriginal children (for example, by never questioning an Aboriginal child's self-identification)
- Promoting the cultural safety, participation and empowerment of children with culturally and/or linguistically diverse backgrounds (for example, by having a zero tolerance of discrimination)
- Promoting the safety, participation and empowerment of children with a disability (for example, during personal care activities)
- Ensuring as far as practicable that adults are not left alone with a child
- Reporting any allegations of child abuse to the College Principal, and ensure any allegation is reported to Victoria Police or Child Protection/DHHS
- Reporting any child safety concerns to a member of the school international student team, wellbeing team, relevant school manager, school administration and/or the College Principal.
- If an allegation of child abuse is made, ensure as quickly as possible that the child(ren) are safe
- Encouraging children to 'have a say' and participate in all relevant organisational activities where possible, especially on issues that are important to them

Staff and Volunteers must not:

- Exhibit behaviours with children which may be construed as unnecessarily physical (for example, inappropriate bodily contact)
- Put children at risk of abuse (for example, leaving them inappropriately supervised)
- Do things of a private nature that a child can do for themselves (for example, toileting or changing clothes)
- Engage in open discussions of a mature or adult nature in the presence of children (for example, discussing personal social activities)
- Use inappropriate language in the presence of children
- Express personal views on cultures, race or sexuality in the presence of children
- Discriminate against any child, including because of culture, race, ethnicity or disability
- Ignore or disregard any suspected or disclosed child abuse
- Have any inappropriate online contact with a child or their family



MACLEOD COLLEGE

A STATE P-12 SCHOOL

Child Safe Code of Conduct - Homestay

Macleod College will provide all homestay providers with a copy of our **Child Safe Statement** and the **Four Critical Actions for Schools – Responding to incidents, disclosures and suspicions of child abuse**, which has been developed by the Victorian Department of Education and Training. These allow you, as a homestay provider, to be aware of the important role you might play in notifying us of any suspicions of inappropriate behaviour.

Agreement

I have read and been provided a copy of all relevant documents and agree to adhere to the guidelines contained within, for the safety of all children. Additionally, by observing these standards I acknowledge my responsibility to immediately report any breach of this code to the College Principal so that appropriate actions can be taken to support and protect the child

Name of Homestay: _____

Signature of Homestay: _____ Date: _____