

Dear students/parents/guardians and staff,

VCE classes will commence as timetabled on Tuesday 14 July.

Classes are compulsory for all VCE students including those Year 10 students undertaking a VCE subject.

In an effort to ensure that everyone is safe all students will need to have their temperature measured and their hands sanitized before they enter the school buildings

- All external gates will be locked and students must enter the school grounds via the carpark – safety bollards and signage will be put up and staff will be on duty to direct traffic
 - Staff will be rostered on from 8.30am – 8.55am
 - 2 staff members will be situated in the school car park and will direct students down to the general office
 - 4 staff located at the general office will measure and record student temperature
 - Temperatures will be measured by non contact thermometers
 - Students that have a high temperature will be sent home – parents will be contacted and asked to come to the school to collect their student. Student will be kept in isolation until they are picked up
 - Students who arrive late (period 1 class off or coming in for part of day) or arrive at school out of the duty times (8.30am - 8.55am) must have their temperature measured and recorded at the general office prior to going to class
- All staff on morning temperature duty will be wearing hi-vis safety vests and those measuring/recording temperature will also be wearing face masks

Please feel free to contact me if you have any questions or concerns

Regards

Mario Panaccio